RIVER VALLEY SCHOOL BOARD – COMMITTEE MEETING

Committee: Budget/ERC   **Date:** October 19, 2020   **Meeting Time:** 5:00 pm   **Adjourn Time**: 6:13 pm

Present: John Bettinger, Sara Young, Mark Strozinsky, Jeff Maier, Loren Glasbrenner, Brian Krey, Dan Machovec

Agenda Item	Motion	2nd	Discussion
N/A	Young	Strozinsky	Motion to accept proofs of notice. Passed unanimously on a voice vote.
1: Approval of Minutes from 09/14/2020 Budget/ERC Meeting	Young	Strozinsky	Motion to approve minutes from the September 14, 2020, Budget/Employee Relations Committee Meeting. Passed unanimously on a voice vote.
2. 2020-2021 Budget Update	a) Young b) Young c) Young	a) Strozinsky b) Strozinsky c) Maier	Krey stated that per statute, the DPI provided a final revenue limit on October 15. The total revenue limit was $15,646,492, while his projection was $15,618,768. In addition, the amount of revenue that will come from state aid increased by approximately 8%. This amount of state aid results in a tax rate (mil rate) of $9.79. During the referendum campaign, the District projected a tax rate of $10.97 during this year. The overall budget was presented by Krey in board requested format. Overall, the general fund (Fund 10) will increase by 2.96%. The increase in Open Enrollment Out students increased the general fund expenditures by 0.80% alone. In addition, when transportation expenses that were not incurred due to the pandemic in the Spring of 2020, it would decrease the general fund by an additional 0.91%. The final budget for 2020-2021 results in a surplus of $422,915. Krey stated that $125,000 was budgeted for track resurfacing this year, but it will not be enough, as the project could be anywhere between $250,000 and $400,000 based on prior estimates. Bettinger stated he would like to see no surplus this year, and not utilize the full revenue limit amount if we don't have to. Young, Strozinsky, and Maier all agreed. Krey asked if the track resurfacing budget could be increased to approximately

			$400,000, which would leave a $150,000 surplus. Committee agreed to fund the track out of the general fund. Committee asked Krey what would happen to the tax rate if the District did not utilize the $150,000 surplus. Krey estimated it would be a $0.10 - $0.15 decrease on the tax rate. Committee directed Krey to not tax to the maximum on the revenue limit worksheet, and to tax $150,000 less than the maximum amount.

In addition, Krey stated that currently, River Valley School District employs three (3) support staff teaching assistants that have a substitute teacher license. Due to the small number of substitute teachers and the need to utilize staff to the full extent possible, administration is requesting that if these teaching assistants are moved to a classroom and perform substitute teacher job duties for the day that a $35/day stipend be paid during the 2020-2021 school year.

    a) Motion to provide a $35/day stipend for teaching assistants that take over teacher job duties for the 2020-2021 school year. Passed on a unanimous voice vote.

Next, Krey said that the administrative team recommends purchasing a laptop for the River Valley teaching staff. Currently each teacher has a Chromebook and a desktop PC in their classroom. A laptop would replace the need for a Chromebook ($225) and potentially desktop PC's in classrooms ($500). The estimated cost of a laptop would be $775.
Machovec talked about how having a laptop would help teachers be more efficient and effective when teaching with virtual students.
Krey presented two purchasing options. First, a purchase option that would cost approximately $75,000. Next, a leasing option that would cost approximately $26,000 annually for the next three years.
Bettinger noted that he preferred the lease option; Young agreed.
Krey noted that he will bring this topic back to the meeting in November for discussion and possible approval.

Also, Krey stated that the Administration is requesting the approval of a Disease Investigation Specialist. This position would allow a public health representative to help with contact tracing when a positive case arises at RV Schools. Up until the middle of October, the county health departments had been providing this support.

			Due to the amount of work the county has, they are unable to provide this assistance moving forward. Krey stated that the estimated cost of this position would be $2,500.
			    b) Motion to hire a Disease Investigation Specialist for the 2020-2021 school year on an as needed basis. Passed on a unanimous voice vote.
			
			Last, Krey stated that the Administration is requesting the addition of a 20 hour per week custodian. This position would be responsible for disinfecting and cleaning at the Middle School and High School locations of: Gymnasiums, Locker Rooms, Band Rooms, Choir Rooms. If there were events, this person would be responsible for cleaning bleachers, garbages, concession stands, press boxes. Krey stated that the estimated cost of this position would be $10,000.
			    c)Motion to add a 20 hour per week custodian for the 2020-2021 school year. Passed on a unanimous voice vote.

3: CARES Act Update			Krey informed the committee the District has utilized $108,000 of the $141,000 in federal funds. This includes $78,000 in general supplies and $30,000 in employee pay for the elementary summer camp and professional development hours for staff to get ready for the 2020-2021 school year. No action taken.
4. 2020-2021 District Snow Plowing Contract Extension	Strozinsky	Maier	Krey stated that the snow plowing contract with J&J Total Lawn Care expired on June 30, 2020. This contract began on July 1, 2016. Krey recommended a one-year extension with J&J be approved at the same rates from the 2016-2020 contract. Motion to extend the snow plowing contract through June 20, 2021 at the rates from the 2016-2020 contract. Passed unanimously on a voice vote.

RIVER VALLEY SCHOOL BOARD – COMMITTEE MEETING

5. High School Athletic Complex and Track Resurfacing			Krey provided an update from the Buildings & Grounds committee meeting, which approved moving forward with the resurfacing of the track. Administration is currently working on obtaining an architect that can provide the design in coordination with Jewell's drainage plan. The committee also requested that the architect consider the track resurfacing along with any modifications that may be needed to have the field shared between the football and soccer teams for games. Funding for the project was discussed during the 2020-2021 budget update (Item #1). No action taken.
6: Payment of Lamers Contract for 2019-2020 during COVID-19			After receiving the initial proposal from Lamers on August 5, 2020 – Krey stated that he requested additional detail and a few questions to be answered on August 6, 2020. Unfortunately, Lamers has not followed up since that time. No action taken.
7: Employee Handbook			No updates at this time. No action taken.
8: Strategic Plan and Correlation to Committee's Work			V. Finance and Operations: H.1, H.2; III. Facilities E.1, E.2 Bettinger commented that the Buildings & Grounds committee has helped this committee be more efficient and effective.
9: Set Next Meeting Date(s)			Monday, November 9, 2020 at 5:00 pm in the Middle School Library
10: Set Next Meeting Agenda Items			1. Replacement Plan for Teaching Staff Technology Devices 2. 2019-20 Auditor Report 3. 2020-2021 Budget Update 4. Employee Handbook

RIVER VALLEY SCHOOL BOARD – COMMITTEE MEETING			
Adjourn	Strozinsky	Maier	Motion to adjourn. Passed on a unanimous voice vote. 6:13 pm